

## **Report WP Leaders Meeting, April 19, 2012 - Faro (PT):**

### **1) Discussion on scientific report**

The material received and organized by WP leaders for each WP was reviewed and discussed. The conclusion was that for all WP the material received is almost ok, few integrations will be asked to some Partners (in particular to P5 for WP1) and we agreed that WP Leaders will have a last check and harmonization of each task descriptions, the I will work on collate all material and have a final check. In the mean time I will work on point 3.2.3 Project management during the period.

- 2) About financial report we agreed that all partners should send to me the financial reports max by May 15<sup>th</sup>.
- 3) Amendments – we add a look at the amendments finally discussed with Juli, all corrections looks ok, now the last problems remained is the request of change of P-M from P2 and P3, it looks for Juli and high change, we sent letter of motivation but still without replay.
- 4) Consortium agreement confirmation of the missing partners – still we have not received the signed consortium agreement from P2, P5, P6, P9, P4, P15. We hope to have signed copies also from these partners by the submission of the first year report.
- 5) The program for the **general assembly expected in Maastricht (NL) – Tuesday 19 June, was discussed.**

The aims of the assembly should be: overview of the entire projects – SMEs expectations – problems from the industry how to face the problems of the industry-expectation and what they want from the project, link with rosbreed, involvement of advisory board.

After a discussion it was decided to organize it with the following program:

Opening 8.30

Starting 9.00

- 1) Bruno Presentation introducing the project 15 min
- 2) WP Leader 1 presentation 15 min (one key slide per partner)
- 3) WP Leader 2 presentation 15 min (one key slide per partner)
- 4) WP Leader 3 presentation 15 min (one key slide per partner)
- 5) WP Leader 4 presentation 15 min (one key slide per partner)
- 6) WP Leader 5 presentation 15 min (one key slide per partner)

Break 10.30

- Presentations from Stakeholders (SMEs P11 – P13 and other, other SMEs....Plant and Food )
- Link with other projects (RosBreed)
- Advisory board (Jim and Carlen – outside view of the project - small report identify problems and suggestions – identify area to enlarge collaborations - look for founding )

Lunch 12.30

Start at 14.30 pm

- WP group discussion and Speed dating

Break 15.30

- General discussion to take strategic decisions and discuss project outputs and future achievements

Close at 17.30 pm

I will contact the organizer of the ISHS symposium in order to have details of the locations so to prepare a leaflet to be used to disseminate the event and possibly try to involve other companies.

### **6) Dissemination plan**

A dissemination plan for the next period was preliminarily discussed.

- a) As scientific dissemination we should continue on publication on Peer review journals and we should be also able to **expect special Issue on a refereed Journal**. As we know JBR I available so we can expect a first to have a special issue on this journal within this year, for this we fixed a deadline to collect papers for **early October as deadline - All subjects**.
- b) **Newsletters**. We should be able to publish a second Newsletter in early July, for this as deadline for submission of information from different partners was decided for **June 15**. The next newsletter should be organized as following:
  - i) Editorial from coordinator
  - ii) Partners description - 1 page from partners general description of partners (if not provided it will be used what now in the project
  - iii) WP Outputs - partners send to each WP leader specific output achieved for each tasks
  - iv) Dissemination activities: description of any meetings, conferences technical and demonstration events, publications, news, vides, posters etc.
- c) For the next period we should try to have contacts with Fruit Logistica in Berlin, so to attempt a first small meeting next February 2013 and possibly a WS on February 2014. This should have really a large dissemination impact.
- d) WP meetings will continue for WP2 (January 2013 in NL - Norway September2013) and WP4 also in 2013 and 2014. Such types of meeting should be planned also for WP1 and WP5, this should be discussed at the next assembly.
- e) All partners should continue in the local dissemination and meeting, common meetings will be discussed at the General Assembly
- f) Erika / Beatrice should present at the general assembly the first draft program of the first Berry School to be held possibly before the end of the year.
- g) A video with all partners should be prepared at the general assembly